



Minutes of the Ordinary January Council Meeting of Miserden Parish Council
held 5 February 2026, in Miserden Village Hall at 7pm.

Present: Cllr Kevin Allin (Chair) Cllr Laura Cobb (Vice-Chair), Cllr Martin Ractliffe.

Also present: Gwen Durland (Clerk/RFO), Vol. Cotswold National Landscape Warden Nick Mann and one member of the public.

The meeting was quorate.

26.01.01 *Welcome by Chairman*

The Chairman welcomed Councillors and attendees. The Chairman expressed regret at the resignation of Cllr Tim Shields and Cllr Vanessa Price and noted the Council's thanks for their service. It was confirmed that informal discussions with Councillors and staff would be arranged regarding working practices and expectations of all going forward. Confirmation outstanding back expenses due to the Clerk to be reconciled and paid immediately.

26.01.02 *To accept any apologies*

GCC Cllr Gary Luff apologised he could not attend as he was in a previous meeting.

26.01.03 *Declarations of interest and requests for dispensation*

No declarations of interest were made.

26.01.04 *To formally note resignation of Councillors Tim Shields & Vanessa Price*

The resignations of Cllr Tim Shields and Cllr Vanessa Price were formally noted. The Council confirmed it remains quorate per Section 85(1) – Local Government Act 1972.

Notices of Vacancy have been posted around the parish and on the MPC website and SDC Elections office notified, confirming DPI information to be deleted immediately.

The Council found this a source of **assurance**.

26.01.05 *Motion for Rescission of resolution made 26 November 2025*

It was clarified that the 26 November meeting's vote on the precept stood at 9%. The Extraordinary Meeting on 29 January did not follow Standing Orders procedure correctly therefore could not be actioned. Therefore, Cllrs Allin and Cobb submitted motions to rescind the decision made in November 2025 for the precept increase of 9% (minute 25.11.11) to the Clerk prior to (this) February 5th meeting. Motion proposed, seconded and carried.

RESOLVED: That the resolution made on 26 November 2025 be rescinded to allow reconsideration given new information being received.

26.01.06 *Budget 2026–2027 and Precept*

The draft budget as presented was considered. Members discussed inflation, reserves, future projects and resident affordability. The RFO provided government recommendation documentation clarifying confusion regarding a cap on Parish Council precept increases, of which Parish Councils are exempt. A vote was taken and a majority found in favour of increasing the precept by 5%.

RESOLVED: That the precept request for 2026–2027 be set at a 5% increase on last year.

The Clerk noted that per Standing Orders, in normal circumstances, any rescissions of voting must take place after a six-month period. In this instance, the precept needed to be submitted to SDC immediately, so an exception was made by the Chair.

26.01.07 *Approval of Minutes*

The minutes of November 2025 and the Extraordinary Meeting held 29 January 2026 were **approved** as true and accurate records by those present at those meetings.

26.01.08 *Public Participation*

Correspondence from Mr Jon Snow regarding speeding in Whiteway was conveyed, citing a subsequent in person meeting with Mr Snow and Cllrs Allin and Cobb. Cllr Allin reported special road markings seen in Yorkshire and suggested they might work well here.

Action: Clerk to arrange site visit with Highways manager to relay suggestions and to review pedestrian safety in Whiteway and vegetation issues.

26.01.09 *Flooding in Wishanger*

Surface water runoff at Wishanger crossroads was discussed, detailing possibility of water runoff volume source.

Actions: Clerk to confirm land ownership of field opposite power substation. Cllr Allin to raise ditch clearance issue with Highways; approach landowner regarding mitigation where appropriate.

Item 12 moved up by Chairman.

26.01.12 *Cotswold National Landscape Warden Report*

Mr Mann reported obstruction of a public footpath by electric gates at Sudgrove House, contravening the Highways Act and provided photographic evidence for the Council to review. The matter, including photographs and reports from walkers taken by the Vol. Warden, has been referred to the Public Rights of Way Officer at GCC Highways who confirmed permission has not been obtained and will be in contact with the property owner. Further inspection to be undertaken to ensure the property gates transversing the public footpath are removed on both sides of the house where the PROW crosses the property.

A cheque for £25 was issued to the CNL for costs associated with the new kissing gate near Whiteway and received with thanks.

Action: Cllr Allin to forward photos taken by walkers to CNL.

26.01.10 *Planning*

Cllr Cobb provided materials from SDC outlining material planning considerations and were reviewed.

Action: Clerk to add planning guidance links to the MPC website and ensure future responses reference material considerations only.

26.01.11 *GCC & SDC Reports*

The written reports from Cllr Gary Luff were summarised, including updates on Swedish Houses refurbishment which was confirmed as started, Grassroots Neighbourhood Fund (grant) and B4070 works. The possibility of applying for funding for a weekly community 'friendship café' was discussed.

26.01.13 *Calf Way Road Safety Measures*

The previously approved budget of £3,000 for gateways and planters was confirmed. Cllr Allin reiterated the white road markings idea which all in attendance found favourable.

Actions: Cllr Allin to measure stone wall to road edges (x4) in the Camp and relay to Clerk. Clerk to obtain further quotations once dimensions are agreed by Councillors on and liaise with Highways regarding installation. Work party to clear old hedging from site locations to be arranged.

26.01.14 *Parish Post Editor update*

Update on new editor deferred to next meeting.

Action: Cllr Allin to confirm the potential volunteer editor is still available.

26.01.15 *RFO Report*

Financial position reported and attached hereto. A list of expenditures for approval was distributed and approved. Chairman Allin confirmed the expenses of working from home should be reimbursed by the council at the agreed rate of £5.95 per month. The Council previously voted to pay retroactively from start of employment.

Action: RFO to inform PATA of monthly expenses payment.

26.01.16 *Clerk's Report*

Clerk distributed information pack from NALC regarding election and co-option process for councillor reference binders.

Correspondence covered under relevant agenda item. NALC newsletter shared, including three items for potential Council involvement: Community Café, Community Car Scheme, and appointing 'Community Agents' in each hamlet and village to assist with signposting residents and/or giving information as needed.

The Grassroots Campaign Fund was revisited, suggestions of the pop up café for application funding as well as volunteer training for community outreach volunteers.

Remaining items to be deferred until next meeting.

26.01.17 *Items for Next Agenda*

Whiteway traffic calming; Wishanger flooding update; Calf Way quotations; Community café proposal.

Meeting adjourned at 19:57.

Next meeting: 24 February 2026 – Miserden Village Hall, 7pm

These minutes are a true and accurate record
as signed by:

On this date:

Miserden Parish Council

Prepared by: *Gwen Durland*
Name and Role (Clerk/RFO etc)

Date: 27 January 2026

Approved by: _____
Name and Role (RFO/Chair of Finance etc)

Date: _____

	Bank Reconciliation at 27/01/2026			
	Cash in Hand 01/04/2025			10,376.08
	ADD			
	Receipts 01/04/2025 - 27/01/2026			12,887.23
				23,263.31
	SUBTRACT			
	Payments 01/04/2025 - 27/01/2026			8,214.63
A	Cash in Hand 27/01/2026 (per Cash Book)			15,048.68
	Cash in hand per Bank Statements			
	Petty Cash	27/01/2026	0.00	
	Current Account	27/01/2026	10,177.48	
	Reserve Account	27/01/2026	5,294.58	
				15,472.06
	Less unrepresented payments			423.38
				15,048.68
	Plus unrepresented receipts			
B	Adjusted Bank Balance			15,048.68
	A = B Checks out OK			

Miserden Parish Council

5 February 2026 (2025-2026)

PAYMENTS LIST

Vouche	Code	Date	Minute	Bank	Payment Ref.	Description	Supplier	VAT Type	Net	VAT	Total
41	Printing costs	11/12/2025	26.1.13b	Current Account	501020	printing reimbursement	David Harris	Z	225.14		225.14
40	WFH expenses	18/12/2025	25.11.10a	Current Account	501022 April 2025	Working From Home expenses	Clerk	Z	53.55		53.55
36	CPRE	23/12/2025	26.1.13b	Current Account	December sub	CPRE monthly sub	Campaign to Protect Rural	Z	5.00		5.00
38	Clerk Salary	23/12/2025	26.1.13b	Current Account	December Salary	Salary	Clerk	Z	417.43		417.43
37	CPRE	27/01/2026	26.1.13b	Current Account	January sub	CPRE monthly sub	Campaign to Protect Rural	Z	5.00		5.00
42	Monthly ink subscription	27/01/2026	26.1.13b	Current Account	501024	expenses	Clerk	S	11.24	2.25	13.49
39	Clerk Salary	27/01/2026	26.1.13b	Current Account	50123	Salary	Clerk	Z	417.43		417.43
39	WFH expenses	27/01/2026	26.1.13b	Current Account	50123	Salary	Clerk	Z	5.95		5.95
42	Software subscriptions	27/01/2026	26.1.13b	Current Account	501024	expenses	Clerk	S	70.83	14.16	84.99
43	SLCC	05/02/2026	26.1.15b	Current Account	501025	SLCC membership	SLCC	Z	95.00		95.00
Total									1,306.57	16.41	1,322.98