



Minutes from the Annual Meeting of Miserden Parish Council

Held Tuesday, May 28, 2026 in Whiteway Colony Hall at 6pm.

Present: Cllr Martin Ractliffe, Cllr Laura Cobb, Cllr Claire Coles-Jones, GCC & SDS Cllr Gary Luff

In attendance: Gwen Durland (as Clerk/RFO), CNL Warden Nick Mann and 2 members of the public.

AM26.1 To elect a chair

Nominations for chair for 2026-2027 were heard for Cllr Laura Cobb. Seconded by Cllr Ractliffe and Cllr Coles-Jones.

Newly elected Chair Cobb signed Acceptance of Office as witnessed by Clerk and Proper Officer.

This fulfils s. 15(1) and Sch. 12, Pt. I, para. 1 LGA 1972

AM26.2 To elect a vice-chairman

Nominations were called for election of a Vice-Chair. Cllr Cobb nominated Cllr Martin Ractliffe and motion seconded by Cllr Coles-Jones.

Newly elected Vice-Chair Ractliffe signed Acceptance of Office as witnessed by Clerk and Proper Officer.

This fulfils s. 15(6) and Sch. 12, Pt. I, para. 1 LGA 1972

AM26.3 To submit Declarations of Pecuniary Interest

In line with s. 30(1)–(3), *Localism Act 2011*

All councillors present were given an updated Declaration of Pecuniary Interest form for the year 2026-27 and completed on site.

Action: Clerk to scan and send all DPI to SDC and post on the council website.

AM26.4 To approve governance documents

In line with *Local Government Act 1972, Localism Act 2011, and Audit Regulations*, It was moved that the Council approve the following governance documents for the 2026-2027 municipal year:

- a. Standing Orders
- b. Code of Conduct
- c. Equality and Diversity Policy
- d. Financial Regulations
- e. General Reserve Policy
- f. Grievance Policy
- g. Risk Register
- h. Social Media Policy
- i. Vexatious Complaints Policy
- j. Grant Policy

Cllr Cobb moved to approve the Grant Policy at the June meeting as she wished to evaluate further.

Resolved: That the council approves the governance documents listed above for the current municipal year, and confirms they have been reviewed and updated as necessary.

Grant Policy to be adopted at June Regular Meeting of the Council.

Action: Clerk to upload newly accepted documents to website.

AM26.5 Chair Cobb adjourned meeting at 18:15.

Next Annual Meeting of the Council scheduled for to be held within 10 days of local election 2027.

Signed: _____

Date: _____